

Freedom of Information Act Status Report
October 1, 2013 – December 31, 2013

**Office of
Environmental
Information**

**Freedom of
Information Act
Coordinator:**
Shavonne Simms

Reporting Period:
FY 2014 1st Qtr.

FOIA Processing Status	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Open Requests Received Prior to FY14	28			
Requests Received in FY14	32			
Requests Processed in FY14	55			
Pending Requests	5			
Overdue Requests	2			
Percentage of Requests within Time Limit	60%			

Ten Oldest Requests for OEI	Dated Received
EPA-HQ-2012-001214	08/01/2012
EPA-HQ-2014-002086	12/24/2013
EPA-HQ-2014-002342	01/07/2014
EPA-HQ-2014-002474	01/14/2014

Status Report Legend

Open Requests Received Prior to FY14

FOIA requests received prior to October 1, 2013, that were not closed as of December 31, 2013. This number is included in "Pending Requests".

Requests Received in FY14

FOIA requests received from October 1, 2013 through December 31, 2013.

Requests Processed in FY14

FOIA requests closed from October 1, 2013 to December 31, 2013, without regard to when the request was received.

Pending Requests

All FOIA requests not closed as of December 31, 2013. This includes requests that are being processed within the 20 working day time limit and requests that are overdue. Any request that is not closed is pending.

Overdue Requests

All FOIA requests that have not been processed within the 20 working day time limit are considered over due.

Percentage of Request Within Time Limits

The percentage of FOIA requests that are not overdue.